How to Use the Delivery App

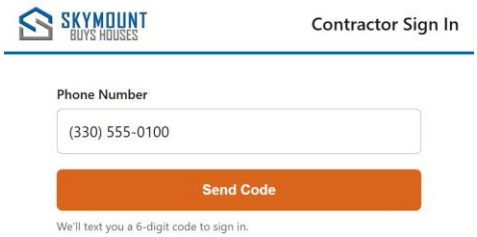
This app shows everything coming to the houses you work on: Home Depot orders, plus other deliveries and services like carpet, cabinets or windows. When something arrives, you confirm it in one tap. If something is missing or damaged, you tap one button and Skymount handles it.

Your link: **https://construction.skymount.net/phone-login.php**

Works in the browser on any phone. Nothing to download.

Tip: save it to your home screen so it opens like an app. iPhone: in Safari tap Share, then Add to Home Screen. Android: in Chrome tap the three dots, then Add to Home screen.

Screens in this guide show sample data.



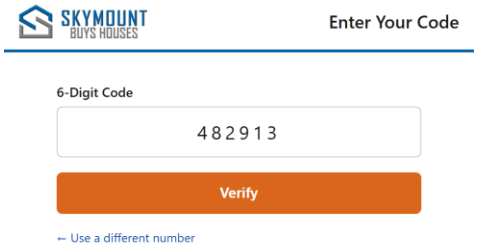
STEP 1

Sign in with your phone number

Open the link on your phone.

Type your mobile number and tap Send Code.

No email and no password. Your phone number is your login.



STEP 2

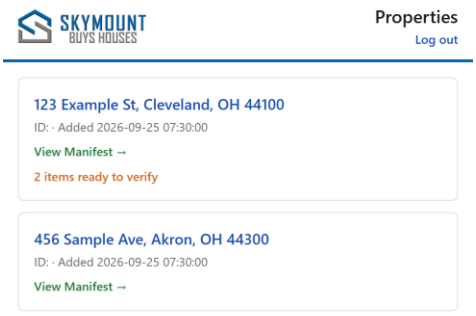
Type the code from the text

You will get a text with a 6-digit code.

Type it in and tap Verify.

No text after a minute? Tap "Use a different number" and try again.

If you see "This phone number is not registered," call your Skymount coordinator.



STEP 3

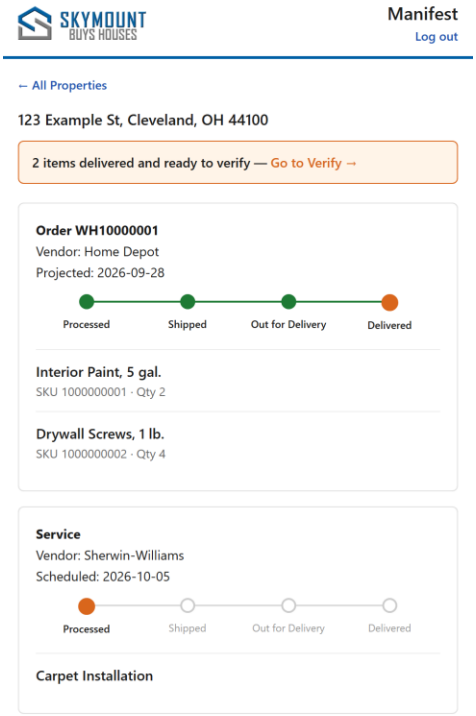
Pick your house

You only see the houses you are working on.

The orange line tells you how many items were **delivered and are waiting for you to confirm**.

Tap a house to open it.

Log out is at the top right of every page.



STEP 4

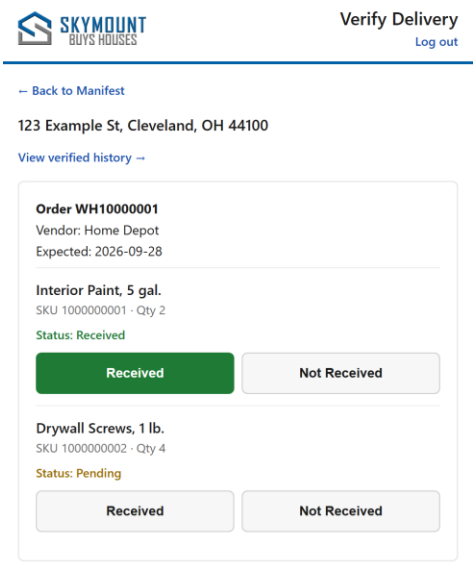
See what's coming (Manifest)

Every Home Depot order and service for the house, with the vendor and the date.

The tracker shows where each one is: **Processed, Shipped, Out for Delivery, Delivered**.

Services, like a carpet install, show the day they are scheduled.

Nothing to tap on this page. Use it to make room and be on site when things arrive.



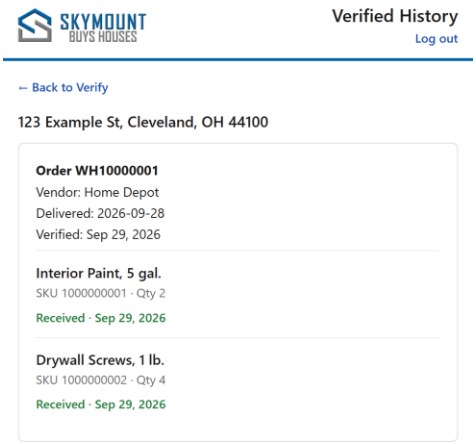
STEP 5

Confirm what showed up (Verify)

Tap **Go to Verify** in the orange box.

For each item, tap **Received** if it is there and in good shape.

Tap **Not Received** if it is missing or damaged. Skymount is told right away and follows up with the vendor.



STEP 6

Done: it moves to History

When every item on an order is marked, you see a green note and the order leaves the Verify page.

Tap **View verified history** to see everything you confirmed and the date you did it.

Good to know

- Home Depot orders show up on their own. Other deliveries and services are added by your Skymount coordinator.
- Delivered orders drop off the Manifest 3 days after the delivery date, but they stay on the Verify page until you confirm them.
- Tapped the wrong button? Tap the right one while the order is still on the Verify page. If you tapped Not Received by mistake, let your coordinator know, since they get an alert right away.
- Check before you tap the last item on an order. Once every item is marked, the order moves to History and can’t be changed.
- Only the houses you are assigned to show up. If one is missing, contact your coordinator.
- If the app asks you to sign in again, just enter your phone number and the new code.
- Done for the day, or using a phone other people share? Tap Log out at the top right so nobody else can confirm deliveries for you.